

# **CORMONACHAN WOODLANDS ASSOCIATION – CONSTITUTION**

## **Name**

The Association shall be called the Cormonachan Woodlands Association.

## **Objectives**

The objectives of the Association shall be:-

1. to conserve the natural heritage of the Cormonachan Woodlands and their flora and fauna.
2. to advise on the management of the woodlands in a sustainable manner and promote biodiversity.
3. to encourage the community to enjoy the woodlands as a resource for recreational, educational and health activities, improve access and promote responsible use.

## **Membership**

The Association is open to anyone who subscribes to the above objectives.

## **Organisation**

The Association shall be managed by a Committee with a minimum of 4 members and a maximum of 8 who shall be elected at the Annual General Meeting. At each annual general meeting, the members may elect any member (providing he/she is willing to act) to be a committee member. The committee members may at any time appoint any member (providing he/she is willing to act). At each annual general meeting, all of the committee members shall retire from office - but shall then be eligible for re-election. Associate members or children under the age of 16 are not entitled to vote or serve on the committee. A representative of the Forestry & Land Scotland may attend as an ex officio member.

## **Powers of the Committee**

- the Committee shall represent the views of the community and make recommendations on the development of the woodlands.
- the Committee may co-opt members.
- the Committee shall have the power to fill any vacancy which may occur during the year.
- the Committee may raise funds in support of the aims of the Cormonachan Woodlands Association and maintain a bank account.

## **Election of Office Bearers**

A Chairperson, Secretary and Treasurer and other office bearers of the Association Committee shall be elected at the first meeting after the AGM and shall continue in office for the ensuing year.

## **Procedure at Meetings**

A quorum for meetings of the Association Committee shall be 3. Voting will be by a show of hands and in the event of a tied vote, the Chairperson will have a second casting vote. The Committee may invite other people to attend the

meeting but those attending by invitation will not have voting rights.

### **Annual General Meeting**

The Committee of the Association will meet a minimum of 3 times per annum and will hold an Annual General Meeting. Members shall be notified in writing of the date of the Annual General Meeting 21 clear days in advance. A Quorum for an Annual General Meeting shall be 5.

### **Special Meetings**

The Secretary shall convene a Special General Meeting at any time upon receiving a request signed by not fewer than 5 members. 12 days notice of all Special General Meetings and of all motions to be proposed shall be sent to all members. No other business shall be discussed.

### **Alteration of Constitution**

Notice of any proposed alteration in the Constitution shall be made in writing to the Secretary not later than 21 days before the date of the Annual General Meeting. Notice of any proposed alteration shall be sent to all members at least 7 days before the date of the Annual General Meeting. No alteration to the Constitution shall be passed unless supported by at least two thirds of those present at the meeting.

### **Financial Procedures**

The funds of the Association shall be managed by the Treasurer and the accounts shall be inspected annually by a competent person. All cheques issued on behalf of the Association must be signed by 1 of 3 registered signatories authorised by the Association Committee.

### **Dissolution of the Association**

In the event that the members decide to dissolve the Association, the committee will arrange for any funds remaining in the bank account to be handed over to a group which has similar aims.

The Secretary, Cruach House, Carrick Castle, Argyll, PA24 8AF  
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