

# CORMONACHAN WOODLANDS ASSOCIATION

## Risk Assessment / Induction Form

In this risk assessment, the hazards are classified according to their level of risk before and after controls are implemented:

<b>Low Risk –</b>	<b>Medium Risk –</b>	<b>High Risk –</b>
Something which may result in minor damage or slight harm (i.e. scratch or bruise)	Something which may result in a significant loss/damage or major injury (broken bone or other injury, which results in person being taken to hospital for treatment)	Something which may result in extensive damage, multiple major injuries or death

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<b>Risk Assessment Title:</b>	<b>Motorized Transportation Using Private Car or Mini-Bus</b>	
<b>Risk Assessment Number:</b>	<b>CWA RA-008 (Rev0) Final</b>	
<b>Review Date:</b>	9 <sup>th</sup> March 2018	
<b>Risk Assessment Written By:</b>	Don Kamsley	<b>Signature:</b> Don Kamsley
<b>Risk Assessment Reviewer(s):</b>	Cecilia Ferguson Frances Walker David Thorpe	<b>Signature(s):</b> Frances Walker David Thorpe Cecilia Ferguson

<b>Personnel &amp; Key Individuals Covered By This Risk Assessment:</b>	CWA volunteer members
<b>Location(s) Covered By This Risk Assessment:</b>	Cormonachan Woodlands

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<b>The Hazard</b>	<b>What Might Happen</b>	<b>Potential Level Of Risk</b>	<b>Controls</b>	<b>Level Of Risk After Controls</b>	<b>Responsibility</b>
Moving vehicle	Potential severe or fatal injury to individual due to vehicular impact	High	<ul style="list-style-type: none"> <li>Group management.</li> <li>All passengers to wear seat belts until vehicle is stationary.</li> <li>Passengers not to alight vehicle until permission has been given</li> <li>Driver awareness</li> </ul>	Low	CWA trained personnel
Doors	Crush injury to individuals hands or limbs	Medium	<ul style="list-style-type: none"> <li>Open and close doors for group.</li> <li>Hold sliding door.</li> <li>Check all door locks operate correctly.</li> </ul>	Low	CWA trained personnel
Exiting Vehicle	Slip / trip fall causing minor injury	Medium	<ul style="list-style-type: none"> <li>Ensure orderly entry and exit from car or bus</li> </ul>	Low	All CWA volunteer members
Other vehicles on-site	Impact of personnel causing severe / fatal injury	High	<ul style="list-style-type: none"> <li>Observe on-site speed limit.</li> <li>Close observation of group and grounds.</li> <li>Personnel to exit car park as soon as practical.</li> <li>CWA Notice boards to be erected away from car parking area.</li> </ul>	Low	CWA nominated driver
Roads – exiting vehicle	Impact to personnel	High	<ul style="list-style-type: none"> <li>Safe positioning of vehicle and doors when entering / exiting bus.</li> </ul>	Low	CWA nominated driver

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