

CORMONACHAN WOODLANDS ASSOCIATION

Risk Assessment / Induction Form

In this risk assessment, the hazards are classified according to their level of risk before and after controls are implemented:

Low Risk –	Medium Risk –	High Risk –
Something which may result in minor damage or slight harm (i.e. scratch or bruise)	Something which may result in a significant loss/damage or major injury (broken bone or other injury, which results in person being taken to hospital for treatment)	Something which may result in extensive damage, multiple major injuries or death

CORMONACHAN WOODLANDS ASSOCIATION

Risk Assessment / Induction Form

Risk Assessment Title:	Manual Handling – Transporting and erecting wooden structures (sheds, shelters & hides) in Cormonachan Woodlands	
Risk Assessment Number:	RA010 (Rev 0) Final	
Review Date:	9th March 2018	
Risk Assessment Written By:	Don Kamsley	Signature: Don Kamsley
Risk Assessment Reviewer(s):	Cecilia Ferguson Frances Walker David Thorpe	Signature(s): Frances Walker David Thorpe Cecilia Ferguson

Personnel & Key Individuals Covered By This Risk Assessment:	Cormonachan Woodlands Association Members
Location(s) Covered By This Risk Assessment:	Cormonachan Woodlands

CORMONACHAN WOODLANDS ASSOCIATION

Risk Assessment / Induction Form

The Hazard	What Might Happen	Potential Level Of Risk	Controls	Level Of Risk After Controls	Responsibility
Inadequate footwear – dropped heavy object impact to feet.	Bruised feet / broken toes / foot.	Medium	<ul style="list-style-type: none"> • Ensure CWA volunteers are wearing correct PPE footwear. • Leader to carry First Aid Kit. 	Low	CWA Team Leader
Task – Twisting	Muscle strain / back injury	Medium	<ul style="list-style-type: none"> • CWA members to be briefed on correct manual handling practices prior to commencement of task. • Avoid twisting by moving your feet • Modify worksite to reduce twisting movements when lifting and moving loads. 	Medium	CWA Team Leader
Task – Stooping	Muscle strain / back injury	Medium	<ul style="list-style-type: none"> • CWA members to be briefed on correct manual handling practices prior to commencement of task. 	Medium	CWA Team Leader

CORMONACHAN WOODLANDS ASSOCIATION

Risk Assessment / Induction Form

The Hazard	What Might Happen	Potential Level Of Risk	Controls	Level Of Risk After Controls	Responsibility
			<ul style="list-style-type: none"> Personnel to bend their knees and to try and keep a natural posture of their spine when lifting loads 		
Task – Long carrying distances	Muscle strain / back injury	Medium	<ul style="list-style-type: none"> CWA members to be briefed on correct manual handling practices prior to commencement of task. Two person lifts should be considered for all heavy loads Lift distances should be broken up where applicable to avoid overstrains to personnel. Appropriate gloves to be worn 	Low	CWA Team Leader
Individual Capability - Hazardous to those with health problems	Heart attack, broken bones, stroke, other	High	<ul style="list-style-type: none"> CWA volunteers to be assessed on their capabilities prior to task commencement. Volunteers to advise CWA 	Low	CWA Committee and CWA Team Leader and CWA First Aiders

CORMONACHAN WOODLANDS ASSOCIATION

Risk Assessment / Induction Form

The Hazard	What Might Happen	Potential Level Of Risk	Controls	Level Of Risk After Controls	Responsibility
	medical issues		<p>Committee of any medical constraints prior to taking part in these tasks.</p> <ul style="list-style-type: none"> • Leader to carry First Aid Kit. • CWA first aid responders will be in attendance with mobile communication for calling emergency services. 		
Individual Capability - Pregnant women	Miscarriage	High	<ul style="list-style-type: none"> • Pregnant individuals will not take part in this type of activity 	Low	CWA Committee
Heavy loads	Back injury / broken bones / muscle strain / tear	High	<ul style="list-style-type: none"> • CWA members to be briefed on correct manual handling practices prior to commencement of task. • Two person lifts to be employed for all heavy loads • Make loads smaller and easier to lift. • Break up large consignments 	Medium	CWA Committee

CORMONACHAN WOODLANDS ASSOCIATION

Risk Assessment / Induction Form

The Hazard	What Might Happen	Potential Level Of Risk	Controls	Level Of Risk After Controls	Responsibility
			into more manageable loads		
Unwieldy / bulky loads	Back injury / broken bones / muscle strain	High	<ul style="list-style-type: none"> • CWA members to be briefed on correct manual handling practices prior to commencement of task. • Two person lifts to be employed for all heavy loads • Make loads smaller and easier to lift. • Break up large consignments into more manageable loads • Appropriate gloves to be worn 	Medium	CWA Committee
Load - Difficult to grasp	Muscle strain / tear / back injury	Medium	<ul style="list-style-type: none"> • Grasp the load as firmly as you can and hold it as close to your body as comfortable. • Appropriate gloves to be worn 	Low	CWA members
Constraints on	Muscle strain /	Medium	<ul style="list-style-type: none"> • Ensure unhindered access to all loads prior to 	Low	CWA members

CORMONACHAN WOODLANDS ASSOCIATION

Risk Assessment / Induction Form

The Hazard	What Might Happen	Potential Level Of Risk	Controls	Level Of Risk After Controls	Responsibility
posture	tear / back injury		commencement of operations. • Stand close to the load, feet hip width apart		
Environmental conditions – slips / trips and falls – dropped load	Muscle strain / tear / back injury	Medium	• Correct PPE (appropriate footwear and gloves to be worn. • Personnel to be made aware of areas / pathways which are slippery. • Pathways to be kept clear of trip hazards etc. • Two person lift for heavy loads.	Medium	All CWA members
Injury to general public - dropped loads	Broken bones / general bruising to body	Medium	• No general public access to work areas until completion of operations. • Work areas to be barriered off and signage erected warning	Low	CWA Committee

CORMONACHAN WOODLANDS ASSOCIATION

Risk Assessment / Induction Form

The Hazard	What Might Happen	Potential Level Of Risk	Controls	Level Of Risk After Controls	Responsibility
			of forestry operations.		
Erection of structures (sheds / hides / shelters)	Various injuries to personnel	Medium	<ul style="list-style-type: none"> Professional installation workforce will be supplied by the shed / shelter contractor to erect all structures. CWA and Forest Enterprise personnel will not be involved in this operational phase. 	Low	Building Supplier